

RANI CHANNAMMA UNIVERSITY, BELAGAVI

DEPARTMENT OF STUDIES IN SOCIAL WORK UNDER THE SCHOOL OF SOCIAL SCIENCES

MASTER OF SOCIAL WORK (M.S.W) CHOICE BASED CREDIT SYSTEM

COURSE STRUCTURE AND SYLLABUS

II Semester

w.e.f

Academic Year 2016-17 and onwards

COURSE STRUCTURE

Dopor	Title of the Course/Paper	Max. Marks		Total	Hrs./	
Paper No.		I.A.	Sem. Exam	Total Marks	week	Credits
2.1	Social Work Practice with	20	80	100	4	4
	Communities					
2.2	Social Work Administration	20	80	100	4	4
	and Social Action					
2.3	Fields of Social Work	20	80	100	4	4
	Practice					
2.4	Personal and Professional	20	80	100	16*	4
	Growth					
2.5	Social Work Practicum-II	20	80	100	16*	4
	(Social Work Camp &					
	Concurrent Field Work)					
Open Elective Course						
2.6	Social Work Practice with	20	80	100	4	4
	Children					
Total					24	

Semester-II

* In concurrent fieldwork programme, four hours of fieldwork is equated to one hour of theory class as it is conducted in the community setting and not in the University premises.

SEMESTER-II

Paper code: SW-2.1 Paper Title: SOCIAL WORK PRACTICE WITH COMMUNITIES

Introduction:

Development of Community Organization as a method of social work practice is seen as a means to facilitate communities towards self-directed change. It takes as its basis the inequalities in society manifested through processes of marginalization, discrimination or disempowerment of groups, which have resulted in the loss of control over resources, be they tangible or intangible. The strategies of Community Organisation practice being addressed as part of the course cover a range spanning different ideologies, from those being people-initiated, and those that are initiated by the elite. Community Organization is seen as a means as well as an end, where collective processes are to sustain the community's capacity to bring about change.

Objectives:

- 1. Understand the critical elements of community organisation practice.
- 2. Enhance critical understanding of the models and strategies for community organisation practice.
- 3. Make the micro-macro connections between the range of complex issues in practice.
- 4. Develop attitudes conducive to participatory activities for civil society.

Course Content

UNIT I

Community: Concept, characteristics and types.

Understanding of community organisation practice: Meaning, Definition, objectives, values and principles of Community Organisation, ethics of community organisation practice - Historical development of community organisation practice - Community Organization as a method - Understanding Human Rights in Community Organisation practice.

UNIT II

Power: Concept of power - The range of perspectives - Dimensions of power relevant to community organization.

Empowerment: Concept of Empowerment - Barriers of empowerment.

UNIT III

Models of Community Organization: Locality Development Model, Social Planning Model, Social Action Model.

Strategies of Community Organization: Public interest litigation, protests and demonstrations, Dealing with authorities, Public Relations, Planning, Monitoring, Evaluation, Unionization and Advocacy.

UNIT IV

Skills of Community Organization Practitioner: Problem analysis, resource mobilization, conflict resolution, organizing meetings, writing and documentation, networking, training, monitoring and evaluation.

Process of Community Organization: community study, Identification, analysis and prioritization of needs; Participatory Planning, Implementation, Evaluation, and Stabilization; Role of Community Organizer.

UNIT V

Current issues in community organisation practice: Impact of globalization and macro policies, Gender sensitive community organization practice, Protecting the Rights of Marginalised Groups.

References:	
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2. Dandavate, M. 1977	Marx and Gandhi, Bombay: Popular Prakashan Pvt. Ltd.
3. Dayal, R. 1960	Community Development Programme in India, Allahabad: Kitab Mahal Publishers.
4. Gandhi, M. K.	Sarvodaya (I'he Welfare of All), Ahmedabad: Navjivan Publishing House.
5. Gangrade, K. D. 1971	Community Organisation in India, Bombay, Popular Prakashan.
6. Henderson, Paul; Jones,	The Boundaries of Change in Community
David and Thomas, David N. 1980	Work, Boston, George Allen and Unwin.
7. Lal, A. K. 1977	Politics of Poverty: A Study of Bonded Labour. New Delhi: Chethana Publications.
8. Marulasiddaiah, H. M. 1987	Community: Area and Regional Development in India, Bangalore, Bangalore University.
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10. McMiller, W. 1945	Community Organisation for Social Welfare, Chicago: University of Chicago Press.
11. Murphy, C. G. 1954	Community Organisation Practice, Boston: Houghton Mifflin Co.
12. Patnaik, U. and	Chains of Servitude, Bondage and
Dingwaney, M. 1985	Slavery in India. Madras: Sangam Books Pvt. Ltd.
13. Polson and Sanderson. 1979	Rural Community Organisation, New York: John Wiley and Sons.
14. Ramchandra Raj, G. 1974	Functions and Dysfucntions of Social Conflict, Bombay: Popular Prakashan.
15. Ross Murray G. 1967	Community Organisation: Theory, Principles and Practice, New York: Harper and Row.
16. Siddiqui, H. Y. 1997	Working with Communities: An Introduction to Community Work, New Delhi: Hira Publications.
17. Shivappa R. 2009	Streams in the River- A Journey Into Inclusive Concerns, Dhatri Pustaka, Bangalore
18. Sussman, M. B. 1959	Community Structure and Analysis, New York: Thomas Y. Crowell Co.
19. Volken, H. et. al. 1982	Learning from the Rural Poor: Shared Experiences of the Mobile Orientation and Training Team, New Delhi: Indian Social Institute.
20. Warren, R. L. 1965	Studying Your Community, New York: Free Press.
21. Zaltman, G. and Duncan, R. 1977	Strategies for Planned Change, New York: Association Press.

Journals:

- 1. Community Development Journal: An International Forum, UK, Oxford University Press.
- 2. Development and Change, Hague Blackwell Publisher.
- 3. Journal of Rural Development, NIRD, Hyderabad (Andhra Pradesh)

Paper code: SW-2.2

Paper Title: SOCIAL WORK ADMINISTRATION AND SOCIAL ACTION

Introduction:

The course aims to develop management competencies to function in organizations, participate as a team member and understand the role of a social worker as an activist.

Objectives:

- 1. Understand the overall environment and its impact on the nature, structure and development of organizations in corporate, public and voluntary sectors in the context of social work profession.
- 2. Understand policies and procedures involved in establishing and maintaining human service organizations.
- 3. Acquire skills to network and participate in the management of resources human, material and environmental.
- 4. Develop skills to participate in management of programmes, as a part of the interdisciplinary team and initiate as well as develop new programmes.
- 5. Develop ability to use the method of Social Action to specific settings.

Course Content

UNIT I

Social Work Administration: Meaning, Definition, functions and Principles.

Social Services: Need for Welfare and Developmental Organisations and their response to social needs, Factors determining Social Welfare Programmes. The role of State, Voluntary and Corporate Sector in Social Welfare.

UNIT II

Non Government Organisations: Concept, Types, Functions, Roles, and Challenges, Registration of Voluntary organizations under different laws. Social Welfare Administration at Centre and State. Various Statutory bodies of Social Welfare.

UNIT III

Management in NGO's: Functions of Management. Boards and Committees, functions and responsibilities. Financial Resources: Organisational Budget, Sources of Finance, Fund Raising, Records and Audit.

Programme Development: Project Proposal, Resource Mobilisation, Records, Evaluation and Research. Supervision, Communication and Public Relations.

UNIT IV

Concept of Social Action: Meaning, Definition, and Characteristics of Social Action; Historical evolution of Social Action in the West and in India; Relevance of Social Action for Social Work Practice.

Principles of Social Action: Principle of credibility building, principle of legitimization, dramatization, principle of multiple strategies, principle of dual approach, principle of manifold programmes; Skills Involved in Social Action: Relational skills, analytical and research skills, intervention skills, managerial skills, communication skills, and training skills.

UNIT V

Strategies and Techniques of Social Action: Research, education, cooperation, collaboration, competition, organization, disruption and confrontation, arbitration, negotiation, mild coercion, violation of legal norms, and joint action; Saul Alinsky's Rules for Radicals.

Models of Social Action: Elitist Social Action (Legislative Social Action, Economic Sanction Model, and Direct Physical Model) and Popular Models (Conscientization Model, Dialectical Mobilization Model, Direct Mobilization Model).

References:

Social Action and Social Work Education in the Eighties, in Social Work and Social Action (ed) H.Y. Siddiqui, Harnam Publications.
Some Principles of Social Action, in Social Work and Social Action (ed) H.Y. Siddiqui, Harnam Publications.
Social Welfare Administration, Delhi: Atma Ram and Sons.
Noam Chomsky's Discourse on Globalization and United
States Imperialism: Implications to Social Action in India.
Bangalore: Niruta Publications.
Organizational Effectiveness of NGOs, Jaipur: University Book House.
Towards a Measure of Perceived Organizational
Effectiveness in Non-government Organization, Mumbai:
Indian Journal of Social Work, 54 (2), 251 -270.
Social Welfare Administration: Theory and: Practice, Vol. I and II, New Delhi: Deep and Deep Publications.
Evaluation of Social Welfare Programmes, Encyclopedia of Social Work. Vol. 1, 297 - 310.
Professional Management and Practice, Delhi: Eurasia Publications.
Human Service Organizations. Ann
Arbor: University of Michigan Press.
Professional Management and Practice, Delhi: Eurasia Publications.
Evaluation for Voluntary Organizations. Delhi: Information and News Network.
Directory of Funding Organizations, Delhi: Information and
News Network.
Getting the Resources You Need, New Delhi: Sage
Publications.
Understanding Your Social Agency, London: Sage Publications.
Organizational Behaviour, Boston, Irwin McGraw Hill.

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	Participatory Research in Asia.
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	Singh & K.S. Soodan, op. cit. p. 161.
22. Skidmore, R. A. 1983	Social Work Administration, New Jersey, PrenticeHall.
23. Slavin, S. (Ed.) 1978	Managing Finance, Personnel and Information in Human
	Services, New York: Howorth Press.
24. Slavin, S. (Ed.) 1978	Social Administration, New York: The Haworth Press.
Thomas, Gracious (ed.) 2010	Social Work Intervention with Communities and
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25. Weiner, M. 1982	Human Service Management, Illinois: The Dorsey Press.
26. Young, Pat 1985	Mastering Social Welfare, London, Macmillan Master
-	Series, Macmillan Education Ltd.

Paper code: SW-2.3 Paper Title: FIELDS OF SOCIAL WORK PROFESSION

Introduction:

The course aims to introduce the trainees to various settings where there is a scope for social work intervention. It helps the learner to view and assess the situation holistically and plan a process for change with necessary professional intervention.

Objectives:

- 1. Provide an exposure to the fields of social work.
- 2. Equip with the necessary information of the existing policies and services in the fields of social work.

Course Content

UNIT I

Family Social Work: Origin and Evolution of Family and Marriage: Social Changes and Changes in Family and Marriage; Functions and Structure: Services and Programmes available for the Welfare of Family; Intervention of Social Work - Family Assessment, Family Counselling, Family Life Education, Family Case Work, Family Therapy Techniques.

Child Welfare: Development of Children's Services, Services to Vulnerable Children within the Family and outside their Homes; Social Work Intervention for Child Development and Welfare.

UNIT II

Gender Aware Social Work: Status of Women in India; Violence and Atrocities against Women; Rights of Women, Feminism,- its place in Social Work Practice; Scope for Social Work Intervention in Mitigating Problems of Women.

Social Work with Older Person: status of Older Person in India; needs of Older Person-Livelihood, Health, Care, and Maintenance etc. Policy Legislation and Schemes/Services for Older Person; Older Persons and scope for Social Work Intervention.

UNIT III

Social Work with Person in Conflict with Law: Crime and Delinquency as Socio Legal Problems; Adult Correction- Concept, Meaning, and Scope; Historical Development of Adult Correctional Services in India- Role of Social Workers in Correctional Administration

Juvenile Correction –Meaning and Scope; Historical Development of Juvenile Correction, The Juvenile Justice System in India ; Intervention of Social Workers in Institutional and Non Institutional Programmes of Juvenile Correction.

UNIT IV

Social Work with Weaker Sections: The Concept of Weaker Sections- The Inclusion and Exclusion Criteria; Concept of Social Justice; Relevant Legislation, Policies and Programmes for Social Justice; Social Work Intervention in the Delivery of Social Justice.

Social Work in the Occupational Arena: History of Social Workers in the Work Place; Occupational Social Work Today- Employee Assistance Programme Model, Organisational Service Model, Customer Assistance Model, Community Assistance Model, Work-related Public Policy Model, Social Work Intervention in cases of Alcoholism, Substance Abuse, Sexual Harassment, Work Place Stress, Work Place Violence, Aging Work Force and Changing Technology, etc.

UNIT V

Health Care and Social Work: Basic Health Issues, Insensitiveness and Stigma attached to Certain Diseases; Basic Premises and Goals of Social Work in Health Care; Social Work in Health Care Settings- Preadmission, Inpatient Services, Discharge Planning, Follow-Up, Education and Awareness Building.

Disability and Social Work Practice: Concept and Types of Disability; Contemporary Policy and Legislation Pertaining to Disability; Services and Programmes available for People with Disabilities; Social Work People with Disabilities.

Social Work for Sustainable Development: Concept and History of Sustainable Development, Role of Social Workers in Sustainable Development.

References

- 1. Ashok Sehghal (Ed) 2005
- Diana M. DiNitto, C. Aaron McNeece and Contributors (2nd Ed) 1977
- **3.** Friedlander W. A. Apte Robert, Z. 1982
- **4.** Government of India Publication Division, 1987
- 5. Harish Kumar (Ed,) 2004
- 6. Jainendra Kumar Jha
- 7. Laxmi Devi (Ed in Chief)
- **8.** O, William Farley, Larry Lorenzo smith, and Scott W. Boyle (9th Ed) 2003

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Social Work: Issues and Opportunities in a Challenging Profession, Allyn And Bacon A Viacom Company, 160 Gould Street, Needham Heights, Manachusetts. 02194

Introduction to social welfare, New Delhi, prentice Hall.

Encyclopedia of Social Work Vol, 1, 2, 3 and 4 Publication Division, Ministry Welfare, Govt. of India New Delhi

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Encyclopedia of Social Work Vol, 2, 3 and 4, institute for sustainable development, Lacknow and Anmol publications Pvt. Ltd. New Delhi India.

Encyclopedia of Child and family welfare; Anmol publications Pvt. Ltd. New Delhi India.

Introduction to Social Work, Allyn and Bacon Pearson custom Publishing 75, Arlington Street, Suite 300, Boston, MA 02116

Paper code: SW-2.4 Paper title: PERSONAL AND PROFESSIONAL GROWTH

Introduction:

The course aims at enhancing personal and professional effectiveness by developing a continuous awareness and deeper insight into one's being. It encourages value clarification, upholding of professional ethics, and ability to make effective choices for integration. It provides opportunities to understand stress, stressors and methods to handle stress experienced.

Objectives:

- 1. Understand self as a being, as one in the process of becoming and experience self-awareness.
- 2. Examine own values and attitudes and explore choices made to express self in own environment.
- 3. Develop positive life skills and practice self-help methods for integration and for stress reduction.
- 4. Understand and uphold professional values and ethics.

Course Content:

UNIT I

Concept of Self and Self Awareness; Significance of understanding self; self esteem, self image and self acceptance.

Understanding one's own emotions and self-defeating behavior. Concept of Assertive Behaviour and Techniques for developing Assertive Behaviour.

UNIT II

Concept of Emotions, Emotional Intelligence, Techniques to enhance Emotional Intelligence.

Self Analysis and Development: Transactional Analysis; SWOT analysis; and Johari Window. Concept of Mindfulness, Significance of Mindfulness, and techniques to develop Mindfulness. Concept and need for self development; Setting goals for self development.

UNIT III

Responsible use of time and money.

Developing skills for effective interpersonal relationships: Listening, observation, use of appropriate language, facilitation, responding.

Written communication skills: formal writing and creative writing.

Public speaking: planning, preparation and presentation.

UNIT IV

Concept, need and techniques for the development of Values, Positive Attitude, Creativity, Good Habits, and Competencies.

Development of Professional personality: Concept of professional personality; Professional values and value conflict; Professional ethics.

UNIT V

Concept, need and techniques for the development of professional knowledge, critical thinking, ethical decision making.

Stress and Burn out: Causes and impact of stress; Stress management; Causes and impact of burnout; Prevention of stress and coping with burnout.

References:

1. Becavar, D. (Ed.) 1997	The Family, Spirituality and Social Work, Journal of Family Social Work, Vol.2, No.4,
2. Bhattacharya, K. 1971	The Indian Concept of Self, Bulletin Ramakrishna Mission Institute of Culture, 22(8), August 1971. 304 - 13.
3. Burke, R, 1. 1982	Personality, Self-Image and Situational Characteristics of Effective Helpers in Work Settings, The Journal of Psychology, Vol. 112,213.
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6. Feldman Robert S 1997	Understanding Psychology, 4th Edition, Tata McGraw Hill Publishing Company Limited, New Delhi.
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10. Paul, Brunton. 1975	The Hidden Teaching Beyond Yoga, Triveni, 44 (3), 91.
11. Ramakumar,. O. 1970	Intelligence and Self-concept, Education and Psychology Review, 10 (3), 154 -57.
12. Ritajanada. (Translated by John Phillip) 1996	The Practice of Meditation, Mylapore, Chennai: Ramakrishna Math Printing Press.
13. Singh, N. P. 1970	The Concept of Self in Modern Psychology, Indian Education Review, 5 (1), 84 -99.

Code: SW-2.5 Title: SOCIAL WORK PRACTICUM – II (Social Work Camp and Concurrent Field Work)

Social Work Camp

Rural/Tribal camp, with a duration of 7-10 days provides, opportunities to experience rural life, analyze rural dynamics, and observe the functioning of Government machinery (local self-government) and voluntary organisations. Micro-planning exercise and Participatory Rural Appraisal (PRA) activity shall be the part of social work camp. However, this will be an opportunity to practice community organization method. This experience aids peer participation in planning for activities for own group and those for local people. It also helps to develop skills to carry out, evaluate, and report the experience. The Camp shall be conducted under the guidance of two faculty members (at least one of them shall be a permanent faculty) who shall be deputed to be exclusively at the Camp site. The work of the faculty at the Camp site will be treated as Official Work.

Concurrent Fieldwork

Concurrent practice learning of two-days a week is an ongoing learning opportunity to develop intervention skills in reality situations. This entails learning social work practice for two, or two and a half days or its equivalent, each week of the semester. The learners may be placed in agencies or in communities to initiate and practice in direct service delivery. Practice learning is a vital component of the educational opportunity to be provided to the learner. The teachinglearning process must be designed to help the learner to move on the mastering strategies, skills and techniques to practice social work. The faculty supervisors would assist students to prepare a plan of action for the respective semester field work activities in consultation with agency supervisors. Every student shall undertake two awareness programmes/trainings with any group in agency/community. Further, faculty supervisors shall facilitate students to adopt intervention field work in collaboration with the respective agency/development organisations. Minimum of twelve concurrent fieldwork visits are expected to be carried out during the second semester of the course.

In addition to Social Work Camp and Concurrent Fieldwork, students are expected continue Social Work Practicum - II in their respective villages / towns during the Summer Vacation for 7-10 days duration. They may carry out a social analysis of their rural/urban community under the guidance of the Faculty Supervisor, do need identification, prioritization of needs, develop an action plan, and implement the action plan in order to learn to design and practice certain social work interventions for the development of the community. The report of the Social Work Practice done during the Summer Vacation shall be added to reports of Social Work Practicum – II and should be made available to the examiner at the time of viva-voce examination.

References:

- Kohli, A.S. 2004. Field Instruction and Social Work: Issues, Challenges and Response. Delhi: Kanishka.
- Lawani, B.T. 2009. Social Work Education and Field Instructions. Agra: Current Publications.
- Mathew, G. Supervision in Social Work. Mumbai: TISS.
- Roy, S. 2012. Fieldwork in Social Work. Jaipur: Rawat Publications.
- Sajid, S.M. 1999. *Fieldwork Manual*. New Delhi: Department of Social Work, Jamia Milia Islamia.

Subedhar, I.S. 2001. Fieldwork Training in Social Work. New Delhi: Rawat.

University Grants Commission. 1978. Review of Social Work Education in India: Retrospect and Prospect. New Delhi: UGC.

Code: OEC-SW: 2.6 Paper Title: SOCIAL WORK PRACTICE WITH CHILDREN

Introduction:

Children are the future of human society. Profession of social work has to work with children in different circumstances while rendering services in varied settings. There is a need for social workers specially trained in working with the children and adolescents. Such trained social workers can render valuable services to children in need of professional help.

The current paper focuses on children as a special group for focused social work intervention through facilitating acquisition of knowledge about children from different perspectives, types of settings where the children can be helped and application of social work methods to render social work intervention to children.

Objectives:

- 1. To gain insight into children and adolescents as a special group in varied perspectives, child development and healthy development
- 2. To understand children facing difficult circumstances and the impact of difficult circumstances on children's development.
- 3. To gain an overview of agencies where children form the major client group, and appropriate evaluation of children's problems.
- 4. To impart to the trainee, specific social work intervention methods in dealing with children as a client group; to understand the Rights of children in the legal, national and international context.

Course Content

UNIT I

Introduction to Social work Profession - Meaning, Principles, Values and Scope of Social Work. Understanding the children from different perspectives - psychological, developmental, familial, and sociological; Healthy child development; Importance of supportive environment in upbringing of the children.

UNIT II

Children in difficult circumstance and situations - abandoned and orphaned children, adoption issues, children in institutions, psychological problems in children, street children, child abuse, child trafficking, child marriage and child labour.

UNIT III

Intuitional and Non-intuitional Child Care Services - child care centers, child guidance clinics, pediatric hospitals, Observation Homes, residential schools, orphanages, homes for children in conflict with law, and agencies dealing with differently-abled children.

UNIT IV

Use of Social Work Methods for helping children – Social Case Work, Social Group Work, Community Organization.

Social Work Skills and Techniques - home visits, school visits, life skills training, creative use of play therapy, dance, drama and other mediums for helping children, child help lines (1098), adoption services, special rehabilitation services for rescued children and any other.

UNIT V

Policy provision and statutory bodies related to Children - National Policy for Children-2013, National Commission for protection of Child Rights, Legislations pertaining to children, International, National and Non Governmental organizations working with children, Rights of the children.

References:

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1. Bhargava. Vinita. 2005	Adoption in India, New Delh, Sage Publications,
2. Beck, Laura	Developmental Psychology. New Delhi, Pearson Education
	Inc.
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4. Hegarty S and	Children with Special Needs - From
Arul, M. 2002	segregation to Inclusion, New Delhi, Sage Publications.
5. Hurlock, Elizabeth. 1981	Developmental Psychology. 5th Edition. New Delhi, Tata
	McGraw Hill Publications,.
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	Publications.
7. Kantha Amod and	Neglected Child – Changing Perspective,
Varma, R.M, 1993	New Delhi, Prayas Juvenile Aid Centre,.
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0. III CCD,1909.	2060), New Delhi
9. NIPCCD.1992.	National Evaluation of Integrated Child Development
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11 Doddy Syma Nameyon 1000	Bombay, Tata Institute of Social Sciences.
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	Chug Publication,
12. UNICEF Publication	The State of The World's Children. Annual Report.
	http://WWW. unicef.org
13. Ved Kumar and Brooks,	Creative Child Advocacy, New Delhi, Sage
Susan. L. 2004	Publications.
14. Venkatesan. S. 2004	Children with Developmental Disabilities, New Delhi, Sage
	Publications.